

# Rutland County Housing Coalition

## Continuum of Care Minutes

### June 16, 2011

**I. Call to Order:** Meeting Called to order at 12:00pm

**II. List of Attendees:** Deborah Hall, Tara FitzGerald, Laura Rosen, John Campbell, Kelly Basley, Kim Bullard, Traci Moore, Pam Petrie, Patrick Riordan, Charlotte Gladding, Kathy Metras, Daniel Blakenship, & Melody Neun

**III. Open Issues:**

1. Introductions

2. Guest Speaker

- a. Mary Lou Bolt is the Manager of the Community Health Team at the RRMC and joining her today is Melody Neun, a nurse case manager currently working with Medicaid patients to access all resources through the VT Chronic Care Initiative Program. The Chronic Care Initiative that Melody works for and the CHT have similar goals and we work closely together. (Blueprint for Health and VT Chronic Care Initiative Referral Form attached.)
- b. Daniel Blankenship is the grants administrator with Vermont State Housing Authority (email below 6/10/11...) VCEH/  
VT BoS CoC July 19th Voting/Annual Meeting

Dear Rutland Continuum of Care,

The VT Coalition to End Homelessness is the Primary-Decision Making Group for the VT Balance of State Continuum of Care geographic area, which includes all counties in Vermont except Chittenden. VCEH is currently preparing to vote for Steering Committee members at the Annual Meeting on Tuesday, July 19th.

This is also a great opportunity for you to get more involved with VCEH by participating in one of the committees or a special project! For more information on roles of Steering Committee members and procedures of the VCEH please see the “Standing Rules” posted at: [http://www.helpingtohouse.org/documents/resources/139\\_Standing%20Rules%20032009.pdf](http://www.helpingtohouse.org/documents/resources/139_Standing%20Rules%20032009.pdf).

The nominating committee is comprised of Pat Burke (SEVCA), Kathy Metras (NEKCA) and Maura Collins (VHFA). Additional nominations may be offered at the meeting on July 19th.

**STEERING COMMITTEE COMPOSITION** (4 Officers and 7 Additional Members):

- Officers
- Co-Chair (two-year staggered term-occupied)
- Co-Chair (OPEN POSITION)
- Secretary (OPEN POSITION)
- Treasurer (OPEN POSITION)
  - Seven Additional Members
- At least one self-identified individual who is currently or has been homeless.
- Homeless and/or Low-Income Service Providers
- State or Quasi-State Agencies
- Housing Providers

**ELIGIBLE VOTERS**

Each Continuum is entitled to one vote and should cast that vote in a manner they expect their Continuum majority would approve or they can abstain from the vote until they can confer with their Continuum. When voting on VT BoS CoC items, the Chittenden Continuum of Care is not eligible to participate. As appropriate, this shall be duly noted in the meeting minutes.

**CONTINUUMS AND LOCAL LEADERS** (contact information available at- [http://www.helpingtohouse.org/documents/resources/130\\_Regional%20CoC%20Contact%20List-County%2012-28-10.pdf](http://www.helpingtohouse.org/documents/resources/130_Regional%20CoC%20Contact%20List-County%2012-28-10.pdf)):

- Franklin/Grand Isle CoC- LINDA RYAN (SHI) & KRIS LUKENS-ROSE (VAV)
- Northeast Kingdom CoC- KATHY METRAS (NEKCA)
- Chittenden CoC (not eligible to vote for VT BoS CoC items)- N/A
- Lamoille CoC- SCOTT JOHNSON (LFC)
- Washington CoC- AMOS MEACHAM (WCMHS)
- Addison CoC- JAMIE PRESTON (CSAC)
- Windsor/Orange West CoC-

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- Rutland CoC- DEBORAH HALL (RCHC)
- Southern Windsor/Northern Windham CoC- PAT BURKE (SEVCA)
- Bennington CoC- KENDY SKIDMORE (BCH) & SADIE FISCHESSE (AHS)
- South Windham CoC- MELINDA BUSSINO (BADIC) & PAUL CAPCARA (MS)
- Agency of Human Services Continuum (all AHS Departments)
- Partners Continuum (VHCB, VHFA, DHCA)
- Vermont State Housing Authority
- Consumer Continuum (all individual members who are not otherwise representing another Continuum.)

### 3. Housing

- a. Housing Inventory Chart (HIC) is available at [www.helpingtohouse.org](http://www.helpingtohouse.org) website.
  - i. Specialized beds DV, VETS, Mental illness, HIV, etc.
  - ii. Submitted to HUD
  - iii. 4 types of homeless beds: emergency shelter, transitional shelter, safe haven, permanent supportive housing (includes VASH).
  - iv. Contact for HIC is Daniel Blankenship [Daniel@vsha.org](mailto:Daniel@vsha.org)
- b. PIT Survey conducted January 26, 2011. Complete report is available at [www.helpingtohouse.org](http://www.helpingtohouse.org) under the resources tab
  - i. 29 agencies participated in Rutland County
  - ii. 268 persons counted this year. The 2010 unduplicated number was 315.
    1. Next year data quality will focus on children
    2. HUD requires annual count for the CoC HUD NOFA application

3. RCHC would like to have people in the field assisting agencies with survey forms could recruit volunteers from community and our CoC.

c. Gov. Housing Summit

i. Some suggestions to the Gov:

1. State Subsidy Program
2. Security Deposit/Risk Pool
3. Improving Access to affordable housing
4. Specialized Housing Options for the Homeless/Hard to House
5. AHS Housing Policy – create a housing task force
6. Perm. Housing recommendations (increasing access; retention and expanding supply).

ii. No money, not yet sure what projects Gov. will focus on.

4. Updates

- a. Our next meeting is July 21st.
- b. Working on a community wide survey
  - i. Suggestions? Topics?

**IV. CoC Updates:**

- A. **Pam Petrie, City**: Retiring as of June 30, 2011. New health office will be replacing her at the CoC meeting.
- B. **Kim Bullard, BROCC**: Farm to Family Coupons now available at BROCC. Clients will need to make an appointment with Sherri or Donna to receive them, they will not be distributed on a walk-in basis. Must make an appointment or BROCC will be at the Castleton Farmers Market on June 30 from 3:30-6pm if clients would like to go there. July 6<sup>th</sup>, 2011 is the next scheduled

budgeting class that is offered for free at BROCC. 6/17/11 starts the Pack the Paramount Event, please take a moment to stop in and donate.

- C. **Charlotte Gladding, PRIME:** Working with homeless or at risk youth to remain stably housing by helping mediated a housing plan with currently housing or help located transitional housing such as poise where they can get some support and life skills.
- D. **Traci Moore, United Way:** Allocations for agencies have been completed, 31 agencies have been funded each with a little bit of an increase over last year.
- E. **Kelly Basley, RCHC:** *Taken from the Veterans Ink Newsletter:* The U.S. Department of Veterans Affairs awarded Veterans Inc. a grant to acquire a building in Bradford, VT that will house ten male veterans and to acquire a van to provide transportation to program participants. The Bradford location on Main Street is ideal as it is a short drive from the VA Medical Center in White River Junction. The building, which was previously used as an assisted living facility, is a two-story, 14-unit residence consisting of seven 1- bedroom units and seven 2-bedroom units. Each unit has a kitchen and living and dining areas. Many units have a patio or porch. The building is equipped with a sprinkler and alarm system, new roof, new siding and all new appliances. Many units are also furnished with a washer and dryer. The building will house ten veterans with extra units to offer office and meeting space and employment/training services. More info is available on their website at [www.veteransinc.org](http://www.veteransinc.org)

**V. Meeting was adjourned at 1:30 pm**

**VI. Next CoC meeting will be Thursday, July 21<sup>th</sup> 2011 at 12pm at RPD**